



**Council Audit and Finance Committee Meeting
Tuesday, January 27, 2009
MINUTES**

THE *AUSTIN CITY COUNCIL AUDIT AND FINANCE COMMITTEE* CONVENED ON TUESDAY, JANUARY 27, 2009 AT 10:00 A.M. IN THE CITY HALL BOARDS AND COMMISSION ROOM, FIRST FLOOR, ROOM 1101, CITY HALL, 301 W. 2nd STREET.

The meeting was called to order at 10:07 a.m. In attendance were Council Member Sheryl Cole, Chair; Council Member Lee Leffingwell; and Council Member Mike Martinez. Mayor Pro Tem Brewster McCracken was absent.

Agenda Item #1: Citizen Communication

Sean Garretson, Vice Chair, Urban Renewal Agency, was neutral on the Austin Revitalization Authority audit presentation. The suggestion was to wait and look again after the audit is complete before action is taken.

Michael Casias, President, Organization of Central East Austin Neighborhoods (OCEAN), was neutral on the Austin Revitalization Authority audit presentation.

Agenda Item #2: Approval of November 18, 2008 minutes

The minutes were approved on Council Member Leffingwell's motion; Council Member Martinez's second with a 3-0-1 vote, with Mayor Pro Tem McCracken absent.

Agenda Item #3: Presentation and acceptance of the Austin Energy Customer Information System Remittances Audit (City Auditor's Office)

The audit report was accepted on Council Member Martinez's motion; Council Member Leffingwell's second with a 3-0-1 vote, with Mayor Pro Tem McCracken absent.

Agenda Item #4: Presentation and acceptance of the Hotel Occupancy Tax V Audit (City Auditor's Office)

The audit report was accepted on Council Member Leffingwell's motion; Council Member Martinez's second with a 3-0-1 vote, with Mayor Pro Tem McCracken absent. Council Member Leffingwell requested that the Office of the City Auditor continue auditing the hotels not yet audited.

Agenda Item #5: Presentation of the Six-Month Reported Status of Office of the City Auditor Audit Recommendations (Financial and Administrative Services Department)

Council Member Martinez asked that Financial and Administrative Services Department (FASD) present more detail on the status of recommendations that are underway or planned. This would include the proposed potential timeline and implementation date. Ms. Thomas explained that the information requested is available in the detail section of the 30-page report

provided. Council Member Martinez stated that it would be helpful to track if recommendations do not meet the timelines set so that it could be reviewed and addressed to increase efficiencies. No action necessary.

Agenda Item #6: Review status of Austin Revitalization Authority Audit including background, objectives, scope, and methodology (City Auditor's Office)

Audit staff presented the status of the 11th and 12th Street Revitalization Project audit. The presentation included background information on the project, the relationship and responsibilities of involved entities, information regarding previous audits by other parties, and an overview of the audit's objectives, scope, and methodology. After questioning the Neighborhood Housing and Community Development (NHCD) Department Director about the status of projects, Council Member Martinez recommended waiting until the audit is complete before taking any actions to revise contracts with ARA. No action necessary.

Agenda Item #7: Presentation of status of the Office of the City Auditor's projects for Approved FY 09 Annual Service Plan (City Auditor's Office)

Item postponed until next meeting.

The meeting was adjourned at 11:31 a.m.